



The Roger Bacon Academy

NC Charter School Advisory Board Monthly Meeting - August 1, 2017

The notes below reflect the observations of Lindalyn Kakadelis, Senior Consultant with NC Education Strategies employed by The Roger Bacon Academy, Inc. We post Mrs. Kakadelis' notes as a service to interested educators, parents, and community members. These notes are not official minutes of the NCSBE or NCCSAB nor do they necessarily reflect the opinions of RBA or its staff.

Agenda & Handouts: [August 1, 2017](#)

- II. State Board of Education Updates from [July Meeting](#). Dave Machado, Director of Charter Schools
- SBE approved CSAB's recommendation to move 7 charter applications to the "Ready to Open" status.
 - SBE approved the application for Monroe Charter School after CSAB reviewed application again and recommended approval for the second time. This was also moved to "Action on First Read" so the charter could stay on the same timeline as the other applications approved.
 - SBE accepted the ten stipulations recommended by CSAB regarding Heritage Collegiate Leadership Academy.
 - Per GS 115C-218.30 and Section 10 of the Charter Agreement, HCLA is reminded that it is required to submit required reports. Failure to submit such reports may be grounds for revocation of the Charter. Specifically, any and all required reporting must be completed and submitted on time. This includes, but is not limited to the SBE, CSAB, State, North Carolina Department of Public Instruction (NCDPI), Office of Charter schools (OCS), and Financial Business Services (FBS) reporting. The school is required to submit its audit by the October 31 deadline outlined in GS. 115C.218 and provide OCS with monthly financial statements.
 - As of June 14, 2017, Heritage Collegiate Leadership is placed on Governance Noncompliance Status. Per SBE Policy CHTR-006, when in Noncompliance Status, the school is expected to immediately address all of the exceptions that caused the governance warnings. State funds for the school will be allotted on a monthly basis until the exceptions that caused all of the governance warnings are corrected.
 - HCLA's first initial allotment for 2017-18 shall be equivalent to the last day of the 2016-17 school year. This stipulation does not preclude the school from enrolling up to its maximum enrollment allowed by GS 115C-218 and SBE policy. Allotments will be adjusted accordingly after the first initial allotment.
 - HCLA must add new board members to comply with the minimum of five (5) voting members. The nonprofit is required to maintain a minimum of five (5) board members. In the alternative, the

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The Three Laws

Law 1 - Reward good behavior, *you'll get more of it.* Law 2 - Teach to mastery, *every child will learn.* Law 3 - Watch the children, *if they are not learning or behaving, you're not following the first two laws.*

current board may be dissolved and a new board created. HCLA shall comply with this requirement and report to OCS by July 31, 2017.

- HCLA shall provide OCS with monthly detailed board meeting minutes, which accurately reflect each meeting, discussions, member voting, and board actions.
- HCLA is required to attend two (2) CSAB meetings (one in the fall of 2017 and, in addition, the December 2017 regularly scheduled meeting).
- HCLA is required to attend all mandatory NCDPI/OCS training.
- HCLA shall cooperate with OCS and OCS will conduct two (2) unannounced site visits before the regularly scheduled December 2017 CSAB meeting.
- HCLA shall work with OCS and FBS to reconcile the payroll discrepancies outlined in previously submitted documentation.
- HCLA shall provide a nepotism report to OCS on or before 5:00 p.m. Friday, June 16, 2017, which details the position and respective familial relationships (regardless of the Federal definition). This should include all employees, board members, contractors, and vendors of the school.

- SBE approved Unity Classical School's enrollment decrease request.
- SBE approved GLOW's (Girls Leadership Academy of Wilmington) request to adjust its year two enrollment.
- SBE approved the recommended policy changes to CHTR-006.
- Mr. Machado updated CSAB on [HB 800](#), "Various Changes to the Laws Affecting Charter School."
- Mr. Machado stated the OCS will be working on the Letter of Intent and application for the Charter School Transportation Grant passed during the session.

III. Election of the Charter Schools Advisory Board Chair & Vice Chair

- This is the first meeting of the newly appointed Board members:
 - Lindalyn Kakadelis [This was my first official meeting as a Board Member!]
 - Lynn Kroeger
- CSAB voted for Alex Quigley as Chairman for 2017-18
- CSAB voted for Steven Walker as Vice Chairman for 2017-18

IV. Annual Ethics Training, Ms. Katie Cornetto, Attorney, NC State Board of Education

- Ms. Katie Cornetto, SBE Attorney, gave a complete overview of State Statute and SBE policies regarding [conflicts of interests](#) and required ethics training. She stated the CSAB is established in State Law to serve as an advisory board to the State Board of Education.
- Each CSAB member is required to:
 - File the Statement of Economic Interest every year [CSAB is the ONLY SBE's advisory committee/board required to submit.]
 - Complete ethics training every two years
 - Adhere to the requirements of the State Ethics Act.

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V. Office of Charter Schools Updates, Dr. Deanna Townsend – Smith, Asst. Director of Charter Schools

- Dr. Smith stated the core values of the OCS:
 - Service
 - Teamwork
 - Accountability
 - Reliable
 - Accurate
- The OCS (Office of Charter Schools) asked CSAB if they would like to keep Joe Maimone as chair of the Performance Committee and Steven Walker as chair of the Policy Committee. CSAB agreed.
- Members will be divided:
 - Policy Committee: Walker, Kakadelis, Helton, Hawk, Reeves & Wilkinson
 - Performance Committee: Maimone, Kroeger, Sutton, Gibbs, Turner
- Future Meetings: (Recommendation was made to possibly move meeting out from Raleigh)
 - Sept 18-19 (needs to be moved to Sept 5)
 - Oct 9-10
 - Nov 6-7
 - Dec 11-12
- Charter School Teacher of the Year – Debra Brown. She addressed the CSAB. Her goal for the year will be to network charter school teachers across the state.

Adjourn 11:30 am

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